



Job Coach Continuation Sheet

Client Name: Brian Nesbitt
Job Coach: Karen Belton
Date: 10th October 2001

Issues Discussed:

Within Dunlop they are currently converting their old specification onto a new system, and this is the type of administration that Brian has become involved in. Brian is currently working on inputting data onto a central computer system. He has taken guidance from Steve regarding this task and has worked well on it. He has also been checking technical information that Steve has gathered, against a recorded sheet. Brian has demonstrated accuracy when doing this task and again has expressed no difficulties.

Feedback from Placement Supervisor

Steve has stated that Brian is getting on extremely well. He has followed instructions and has asked if he has had any queries. Steve feels that Brian would have not difficulties in coping with this task.

Goals Set

- Continue to monitor placement

Signed Job Coach:
Karen Belton

Karen Belton



Job Coach Continuation Sheet

Client Name: Brian Nesbitt
Job Coach: Karen Belton
Date: 24th October 2001

Issues Discussed:

Brian is continuing to work on checking Steve's work against the printed reports. Brian is finding this work extremely easy. He feels that he is not being stretched regarding his ability, and has stated that a child could do this work. It seems that Brian is getting a little bored with these tasks, however it is difficult for him to do other tasks as they require a computer. On occasion he has used Steve's computer, however this is not realistic to organise on a regular basis, as Steve requires his computer for all of his work.

Also as Steve has had a lot of deadlines to meet it seems that he has not had the time to give Brian a lot of training, hence Brian has been doing the same task constantly. Job Coach shall discuss the possibility of further training for Brian and even the possibility of doing additional tasks.

Goals Set

- Job Coach shall discuss with Steve the possibility of Brian doing further duties

Signed Job Coach:
Karen Belton

Karen Belton



Job Coach Continuation Sheet

Client Name: Brian Nesbitt
Job Coach: Karen Belton
Date: 2nd November 2001

Issues Discussed:

Brian is continuing to manage the position with no difficulties. He is continuing to check documents, and Steve has stated that his accuracy is excellent, picking out mistakes that Steve has overlooked. Steve has been taking Brian through the step by step procedure of how to check 'specs' from shop floor and issue new ones. Brian has been using a note book to record this information, to allow him to carry out this task again at a later date without assistance. He has been actively using his note book to record other details and has been referring to it as required.

Feedback from Placement Supervisor

Steve has stated that he does not see any reason as to why Brian should not get this position. He identified that he has nothing but positive feedback to give about Brian regarding his work, his attitude etc.

Goals Set

- Continue to monitor placement

Signed Job Coach:
Karen Belton

Karen Belton